

Water Island Civic Association, Inc.

One Water Island
St Thomas, VI 00802-7800

Notice of 2014 Annual Meeting

The Annual Meeting of the Water Island Civic Association will be held **Saturday, January 18, 2014** at the Honeymoon Beach Pavilion. Registration will begin at 8:30am, and the Meeting will commence at 9:00am.

Please find the following attached:

1. Meeting Agenda
2. Summary of 2013 Treasurer's Report
3. Minutes of 2013 Annual Meeting
4. Proposed Slate of 2014 Officers and Member-at-Large / Voting Proxy Form and Ballot
5. Projected 2014 Budget

It is very important that any member who is unable to attend submit a proxy, which designates an individual who will represent them at the meeting. A quorum of voting members must be obtained in order to hold the Meeting. Please refer to the attached Proxy form.

Please contact any EC member if you have any questions. We look forward to seeing you at the Annual Meeting.

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Agenda - 2014 Annual Meeting

Call to Order

Opening Remarks - Jim Wilkinson, WICA President

2013 Annual Meeting Minute – Joe Worts, Secretary

Treasurer's Report – Mercy Blosser, Treasurer

Auditor's Report

Committee Reports:

1. Abandoned Vehicles –
2. Auction – Missy Petit, Chair
3. Beach – Joe Worts, Chair
4. Beautification – Mercy Blosser, Chair
5. Government Liaison – Joanne Bohr, Chair
6. Membership – Bob Blosser, Chair
7. Outreach – Barbara Archibald, Chair
8. Roads & Roadsides – Jim Wilkinson, Chair
9. Security – Joe Mancino, Chair
10. Website – Jim Wilkinson, Chair

Old Business

Announcement of voting procedures / Introduction of Tellers

Report from Nominating Committee: Proposed 2014 Slate of Officers

Election of 2014 Officers and Members-at-Large

Introduction of New President

Remarks by new President

New Business

Presentation of 2014 Budget / dues and vote

2015 Nominating Committee

Committee Chairs for 2014

Announcements

Adjourn

Water Island Civic Association, Inc.

Treasurer's Report - Year Ending 12/08/2013



Banco Popular

Opening balance as of 01/01/2013		\$16,909.48
Income: (+)		
Abandoned Vehicles	850.00	
Auction	12,556.00	
Bank Charge (Reimbursement)	20.00	
Beach (K. Butler paid for removed sign)	25.00	
Ice Cream Social	345.00	
Membership (102)	15,000.00	\$28,796.12
Expenses: (-)		
Administration	1,778.01	
Bank - Charge for NSF	20.00	
Bank - Excess Transactions	5.50	
Bank - Returned Check	150.00	
Beach	3,450.00	
Beautification	44.53	
Community Outreach	1,078.12	
Insurance	3,902.05	
Public Safety	449.92	
Roadsides	1,879.00	
Waste Management	1,100.00	<\$13,857.13>
Ending Balance as of 12/08/2013		\$31,848.47

<u>Vanguard Prime Money Market</u>	<u>General</u>	<u>Auction</u>
Opening balance as of 01/01/2013	\$4,910.45	\$50,426.19
Income: (+)		
Dividends (January through September)	.82	8.43
Expenses: (-)		
Airline Ticket for auctioneer		<722.40>
Ending Balance as of 12/08/2013	\$4,911.27	\$49,712.22

Total All Accounts

Banco Popular	\$31,848.47
Vanguard General	4,911.27
Vanguard Auction	49,712.22
Total Checking/Saving	\$86,471.96

Auction Summary as of 12/08/2013

Income: (+)	\$14,571.39
Expenses: (-)	<2,015.39>
Net Income	\$12,556.60

Respectfully submitted,

Mercedes Blosser
Treasurer

Draft of Annual Meeting Minutes

The WICA Annual Meeting was called to order at 9:05am after a quorum was confirmed by membership chair, Bob Blosser.

President Kathy Butler opened the meeting and her opening remarks included thanking the 2012 EC for service as well as indicating she wanted to include as many members as possible and work with the community as much as possible. Special thanks for Stuart Butler who helped her through the year.

2012 Minutes of the Annual meeting –motion made by Joanne Bohr to accept as written. Seconded by Marion Wilkinson. Motion was unanimous to accept.

Treasurer's report was provided by Mercy Blosser. Copy is attached.
Total of all assets: \$72, 246.12.

Auditor's report: Peggy Bennett presented on behalf of the Audit committee of Jackie Coleman, Hannah Cutler, Jean Rutt, and Peggy Bennett. Their report confirmed the accuracy of the income and disbursements made as well as appreciation for the complete records easy to audit.

Kathy then moved on to the Committee Reports.

Abandoned Vehicles– Chuck Gidley reported the removal this year of all collected and abandoned cars on island with the cooperation of the Water Island Administrator, Barbara Petersen's office.

Auction—Missy Petit reported the success of last year's auction (net income was \$15,239.42!)

This year's auction is scheduled for February 16, 2013. There will be a meeting of the auction committee and all who can assist at Pat and Eddy's house 1/22/2013 at 10am.

Beach Committee—Joe Worts reported the termination of the MOU puts the proper emphasis on Parks and Rec Agency with Vendors directly. Joe also remarked on how much the relocation of Heidi is a job well done and how it has changed the appearance of the beach.

Beautification—Mercy indicated no report, but it was mentioned by the EC that the committee did a total facelift to the mailroom this year and it is such an improvement.

Government Liaison --Joanne Bohr reported a quiet year, just bringing urgent needs forward such as abandoned cars or street lights out. Outstanding item is the Part Time beach manager that was planned by Parks and Rec and we are awaiting status report.

Membership –Bob Blosser reports 106 members to include 9 New Members and 18 non-renewing members.

Outreach—Barbara Archibald reported this year’s main event was the Breakfast with Santa. This year the foster children from St. Thomas did not attend due to the ‘outbreak’ of Dengue on Water Island. Instead, the presents prepared by the committee were delivered to the children by Barbara and Mercy. It turned out, many residents commented on how nice it was to extend to the people of Water Island not just the children and this year’s committee may re-vamp their main outreach project for 2013.

Roads/Roadsides–Jim Wilkinson ---thank you Jim for the written report – Jim remarked on the remarkable job done by Roadsides crew and we are now exclusively the worksite of this crew. The committee invited Darryl Smalls PWD Commissioner and PWD Supervisor Shawn Brown to attend the fall WICA meeting to receive appreciation awards (work working donated by Chuck Gidley, WICA commissioned Arthur LaFranchise to do the art work and both plaques were extremely well received. WICA treats the crew to lunch at Heidi’s at the conclusion of the work.

Website–Jim Wilkinson

Jim reported the average daily visitor count is approximately 25 people (9,000 annually!) It ranks #7 for Water Island Google searches. Jim welcomes any suggestions for the website.

Security—Joe Mancino was working and did not submit a report but we reported that Joe has emphasized at the quarterly meetings the need to community to join together for the safety and security of all of us. If you see something –say something. Each person should act to correct an improper action.

Welcome—Erik Ackerson was working and did not provide a report.

Old Business— none noted.

Announcement of Tellers—Thanks to Wally Henshaw and Jackie Coleman for volunteering to be Tellers.

Nominating Committee chair Joanne Bohr presented the 2013 slate of officers and solicited for each member to consider nominating themselves or someone they know who would want to be on the EC. No motions were made. Move to accept slate by Wally Henshaw and seconded by John Shea. Vote was taken and by unanimous consent the slate as proposed was accepted.

2013 Executive Committee:

President Jim Wilkinson
Vice President Chuck Gidley
Secretary Joanne Bohr
Treasurer Mercy Blosser

Members at Large:

Erik Ackerson (2nd of 2 year term)

David Roselle (2nd of 2 year term)

Joe Worts (2 year term)

Jim Zimmerman (2 year term)

Glen Petit (1 year term)

After the election, the 2012 EC presented President Kathy Butler with a Desk Clock as a token of our appreciation.

Jim Wilkinson opening remarks included reminding membership we are a volunteer organization and not a 'complaining post'. Please try to assist with ideas for solutions to problems identified. WICA's goal is to make it a nicer place for residents and visitors.

New Business topics raised:

Katie _____ suggested a dog waste disposal site for Honeymoon Beach. Pros and Cons were raised ...reduction of waste vs the 'approval message of dogs allowed' Beach committee will bring study over next few months.

Beach Benches—Joanne Bohr and Mary Dunakey suggested February 2nd to have all who can come down to do a bench sanding/painting. There has been subsequent discussion of the dates since some members will not be present who want to part pâté. Will communicate.

Transfer site...Sue Bubb suggested a swap meet or better disposal method of working white goods or furniture. The transfer site is in good shape and all trash must be put in bins. Ewaste was also raised and Colette Monroe indicated the person to contact at Waste Management is Cordell Jacobs who can coordinate.

Jim Wilkinson presented the proposed 2013 budget with explanation of needs asking each committee to advise if adequate. Mercy Blosser made the motion to accept as proposed, many seconds and voted. The budget was accepted as proposed

PROJECTED BUDGET FOR 2013

WICA fund sources: Banco Popular - Checking Account
 Vanguard Investment - General Account
 Vanguard Investment - Auction/Capital Improvement Account
 Projected 2012 revenue: \$16,500.00 (110 WICA membership dues @ \$150.00)
 \$17,000.00 (Auction proceeds) 6

\$33,500.00 Projected Total Line Item	2012 Budget	% of Budget	Actual Expenses 01/03/2012 through 12/14/2012	2013 Budget (Projected)
Administration	2,000.00	94%	1,876.37	2,000.00
Auction	5,000.00	54%	2,680.61	3,500.00
Beach	9,000.00	17%	1,503.01	2,000.00
Beautification	1,000.00	2%	20.14	500.00
Community Outreach	3,500.00	17%	587.31	2,000.00
Insurance	3,500.00	101%	3,526.12	3,600.00
Public Safety	1,500.00	6%	91.94	1,000.00
Removal of Vehicles/Boats	2,000.00	263%	5,262.50	1,000.00
Roads/Docks	500.00	0%	0.00	500.00
Roadsides	2,000.00	58%	1,155.50	2,500.00
Waste Management	1,800.00	68%	1,230.00	1,500.00
WISAR Donation	0.00		5,000.00	4,000.00
	\$31,800.00	72%	\$22,933.50	\$24,100.00

Jim announced the committee chairs for 2013

Abandoned Vehicles –Dave Roselle, Chair

Jim Zimmerman

Auction – Missy Petit, Chair

Glen Petit

Beach – Joe Worts, Chair

Glen Petit

Beautification – Mercy Blosser, Chair

Dave Roselle

Government Liaison – Joanne Bohr, Chair

Mary Dunakey and Diane Zimmerman

Membership – Bob Blosser, Chair

Outreach – Barbara Archibald, Chair

Roads & Roadsides – Jim Wilkinson, Chair

Jim Zimmerman

Security – Joe Mancino, Chair

Dave Roselle

Website – Jim Wilkinson, Chair

Mosquito Abatement – Dave Roselle, Chair

Stuart Butler

Announcements made

Jim has asked WISAR President Tom McCoy to prepare remarks. Tom requested anyone who wants to participate in any way---as well as recognize the WISAR members present.

Jim indicated there are mosquito pucks that are available at Bob and Joanne Bohr's. Our Administrator had a box of the pucks dropped off to Joanne.

Tom McCoy asked for all to drive slower and cars should not be parked in the roadway blocking roads.

A motion was made to adjourn and approved unanimously.

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Proposed Slate for 2014 Executive Committee

PresidentJoanne Bohr
Vice-PresidentMary Dunakey
Secretary Joe Worts
TreasurerMercy Blosser

Member at LargeJim Zimmerman (serving 2nd of 2 year term)
Member at LargeDavid Roselle 2 year term)
Member at LargeStuart Butler (1 year term)
Member at LargeKaren Congero (2 year term)
Member at LargeScott Hauser (2 year term)

Proxy and Ballot

As a Member in Good Standing of the Water Island Civic Association, I hereby appoint

with the power of substitution by proxy, to attend and vote on my behalf at the Annual Meeting to be held Saturday, January 19, 2013.

Member signature: _____ Date: _____

If you wish to cast a vote for a specific candidate(s), please circle the appropriate name(s) above and your proxy representative will cast that vote on your behalf.

Please note: Nominations can be accepted from the floor at the Annual Meeting. If a specific choice is indicated on this ballot, your proxy representative may not vote for any individual nominated from the floor for that position.

Please indicate below any additional instructions for your proxy representative:

Your vote is very important!

Please return this completed form as soon as possible, or go to the Member's Section of www.WaterIslandWICA.com and fill-in & submit this Proxy on-line.

Water Island Civic Association, Inc.

PROJECTED BUDGET FOR 2014

WICA fund sources: Banco Popular - Checking Account
 Vanguard Investment - General Account
 Vanguard Investment - Auction/Capital Improvement Account

Projected 2014 revenue: \$15,000.00 (102 WICA membership dues @ \$150.00)
 \$15,000.00 (Auction proceeds) ⁷
 \$30,000.00 Projected Total

Line Item	2013 Budget	% of Budget	Actual Expenses 01/01/2013 through 12/08/2013	2014 Budget (Projected)
Administration ¹	2,000.00	88%	1,778.01	2,000.00
Auction ⁷	3,500.00	57%	2,015.39	3,500.00
Beach ²	2,000.00	172%	3,450.00	5,000.00
Beautification	500.00	8%	44.53	1,500.00
Community Outreach ³	2,000.00	53%	1,078.12	2,000.00
Insurance	3,600.00	108%	3,902.05	4,000.00
Public Safety ⁴	1,000.00	44%	449.92	1,000.00
Removal of Vehicles/Boats	1,000.00	0%	0.00	1,000.00
Roads/Docks	500.00	0%	0.00	2,500.00
Roadsides ⁵	2,500.00	75%	1,879.00	3,000.00
Waste Management ⁶	1,500.00	73%	1,100.00	1,500.00
WISAR Donation ⁷	4,000.00	0%	0.00	4,000.00
	\$ 24,100.00	65%	\$ 15,697.02	\$ 31,000.00 ⁸

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- 1** Administration expenses include Publications/Membership; Mailings; catered breakfasts at the Annual Meeting and refreshments at Town Meeting.
 - 2** Beach expenses include Beachy Clean along with transportation cost for equipment; removal of coconuts and dead fronds from some of the Palm trees, WICA's share of expenses for daily cleaning of the bathrooms.
 - 3** Community Outreach includes a donation to the Breakfast with Santa Committee to purchase presents for the children, and community service award.
 - 4** Public Safety includes Mosquito spraying and testing of water at Honeymoon Beach and Flamingo Bay Marina.
 - 5** Roadside expenses include lunches for the work crews, and pushing back the debris pile.
 - 6** Waste Management includes weekly removal of trash from mail depot on Water Island.
 - 7** All Auction related Revenue/Expenses are applied to the Vanguard Investment – Auction/Capital Improvement Account
 - 8** Proposed dues to remain at \$150.00 per family membership. Projected expenses that exceed actual income will be taken from WICA saving reserves. The By laws provide for: "In exceptional circumstances, the Executive Committee may authorize the expenditure of funds over and above the aggregate amount of budgeted items", by resolution this amount for 2014 is not to exceed \$5,000.00.