



***Water Island Civic Association, Inc.***

One Water Island  
St Thomas, VI 00802-7800

**Notice of 2016 Annual Meeting**

The Annual Meeting of the Water Island Civic Association will be held **Saturday, January 16, 2016** at the Honeymoon Beach Pavilion. Registration will begin at 8:30am, and the Meeting will commence at 9:00am.

Please find the following attached:

1. Meeting Agenda
2. Summary of 2015 Treasurer's Report
3. Minutes of 2015 Annual Meeting
4. Proposed Slate of 2016 Officers and Members-at-Large / Voting Proxy Form and Ballot
5. Projected 2016 Budget

It is very important that any member who is unable to attend submit a proxy, which designates an individual who will represent them at the meeting. A quorum of voting members must be obtained in order to hold the meeting. Please refer to the attached Proxy form.

Please contact any EC member if you have any questions. We look forward to seeing you at the Annual Meeting.

Beth McConnell,  
Secretary

# ***Water Island Civic Association, Inc.***

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## **2015 Annual Meeting Minutes**

On Saturday, January 24, 2015 the Annual Meeting of the Water Island Civic Association was held at Shaffer Hall on Honeymoon Beach. The meeting was called to order at 9:00 AM. Quorum confirmed, with a majority of votes represented by attending members and proxies received.

Joanne Bohr, President, opened the meeting with a welcome to new and old members. All 2014 presiding Officers and At-Large members present, except Scott Hauser and Karen Congero.

Invocation offered by Eddy Cheesborough. Memorial mention of Water Island citizens who died this year and a moment of silence in their honor was offered.

The minutes for the Annual Meeting of January 18, 2014 were presented. A motion was made to dispense with the reading of the Annual Meeting Minutes, and to be approved as written. Seconded. Motion passed by unanimous vote.

Mercy Blosser presented the Treasurer's Report. A motion was made to accept the financial report as submitted. Seconded. Motion passed with unanimous approval. The Treasurer's Report for 2014 report is attached.

Audit: Linda Gidley presented a letter on behalf of Jackie Coleman and herself confirming that the 2014 financial records as presented were accurate and in accordance with standard accounting practices. Motion made to accept the Audit as presented. Seconded. Motion passed by unanimous approval.

### **Committee Reports**

**Abandoned Vehicles:** David Roselle, chair, reported the removal of 7 vehicles (all paid for) in 2014, and an additional 1 untitled vehicle was removed at no charge. More abandoned vehicles will be scheduled to be removed in 2015 when this can be coordinated with VI Government.

**Auction:** Glen Petit reported for chair, Missy Petit (not present), that Auction would not be operated as usual this year. Mercy Blosser proposed that she would coordinate a smaller auction event, as a community social event. Vote passed for her to chair this, work with a committee of her choosing, and the date for auction to be announced. Last years' auction receipts were \$14,571.39, net \$12,556.00.

**Beach:** Lisa Bertrand, co-chair, reported having coordinated a facelift for beach bathrooms with donations from Dinghy's and two of the day tour operators. Heidi took charge of having palm trees pruned this year.

**Beautification:** No report.

**Government Liaison:** Chair Joanne Bohr reported that projects were difficult this year due to the change in Governor & Administration in St. Thomas as well as the pending development contract on Water Island.

**Land Use:** Mary Dunakey, co-chair, reported lease approval for hotel development, with information available on Water Island Development Co. (WIDC) website. Meeting is being held on February 8, 2015, 11am-1pm, at old hotel tennis courts. WICA EC submitted a list of 25 questions to WIDC, expressing concerns of community and requesting answers. Chuck Gidley, co-chair, reported the property tax increase this year lacked consistency and thoroughness in the valuation of property process. He suggests hiring an attorney to look into protection of tax structure for Water Island residents, especially in consideration of potential future development impacting taxes.

**Membership:** Bob Blosser, chair, reported total membership for 2014 of 102, which included 8 new members, 5 of whom were returning members.

**Outreach:** Mercy Blosser, chair, reported on a successful Breakfast with Santa event this year, with 44 children from both St. Thomas and Water Island.

**Roads/Roadsides:** Jim Wilkinson, chair, reported that during 2014 roadside cutting crews from Department of Public Works were here in January and December, due to budget cuts. He offered resignation as chair of this committee.

**Security:** Doug Ackley, chair, reported only a few "drunk and disorderly" incidents. He is available to be contacted should anyone have safety/security issues.

**Website:** Jim Wilkinson, chair, reported that the website has an average of 25 visitors/day. Updates are posted immediately upon receipt, including all information given to WICA regarding the pending development. Suggestions for improving website are welcomed

## **OLD BUSINESS**

### **WICA Activities in 2014:**

Fort Hill Road paving project was planned, then \$ for this cut by Government  
After a lengthy wait, ferry dock lights were finally replaced... but there still seems to be a problem with them which may entail WAPA checking them.  
Property tax concerns – individuals were encouraged to file their own appeals  
Swim area on Honeymoon Beach was protected by working with Administrator to insure its size and safe use  
Mailboxes at Phillips Landing which were installed several years ago are now available to be used for parcel delivery  
Very few activities/projects were accomplished in 2014 due to the Government being "on hold" with both new administration and pending hotel development

**Water Island Search and Rescue (WISAR):** Tom McCoy, President, Rachael Ackley, VP, Jeannine Mydlenski, Secretary, and Collette Monroe, Treasurer, and all volunteers were commended for their work. Twelve incidents were responded to in 2014.

Jim Zimmerman reported that WISAR has discussed and is about to embark on a capital fundraising campaign for the purpose of purchasing upgraded equipment to include a new, small fire/rescue UTV, costs related to outreach, training activities, and for maintenance costs for this and existing equipment. The fundraising goal is \$75,000, the timeline is February to October, 2015, and we would hope to have the new equipment in service for the winter 2015-16 season. The requested donation from WICA will be a minimum of \$10,000. (full proposal and description of equipment attached)

### **ELECTION OF 2015 OFFICERS**

**Voting procedure:** Stuart Butler and Glen Petit introduced as tellers for voting. Slate of officers presented by Nominating Committee:

**PRESIDENT**– David Roselle

**VICE PRESIDENT** – Katie Eyre

**SECRETARY**– Beth McConnell

**TREASURER** – Karen Congero (until March 2015 Mercy Blosser will continue to serve)

**MEMBERS-AT-LARGE** - Jim Zimmerman (1<sup>st</sup> of 2 yr), John Black (1 yr), Agnes Rampino (2<sup>nd</sup> of 2 yr), Pam Mange (1<sup>st</sup> of 2 yr), Scott Hauser (2<sup>nd</sup> of 2 yr)

Motion made to accept slate of officers as presented, seconded, and majority approved. New officers took seats at 10 am. Outgoing President Joanne Bohr given gift of appreciation.

### **Remarks by WICA President**

Introductory remarks were made by the new president, David Roselle. He thanked everyone for being in attendance. David expressed his desire to get to know the Territorial Administration acknowledging that the upcoming years would be a time of great change on Water Island. He expressed his immediate plan to be in contact with the WIDC in order to request that WIDC respond to questions posed by WICA concerning the proposed hotel development.

### **NEW BUSINESS**

First order of new business was to appoint new committee chairs and members:

**Nominating Committee for 2016:** for 2016 Katie Eyre will chair.

**Abandoned Vehicles:** David Roselle will remain as chair.

**Auction:** Mercy Blosser volunteers to spearhead the 2015 Auction. Mary Lynn Tucker volunteered to assist.

**Beach:** Agnes Rampino, Lisa Bertrand and Heidi Erwig will remain as the Beach Committee.

**Beautification:** Jim Zimmerman  
**Government Liaison:** Joanne Bohr and Mary Dunakey  
**Land Use:** Mary Dunakey and Chuck Gidley  
**Membership:** Bob Blosser  
**Outreach:** Mercy Blosser  
**Roads and Roadsides:** Doug Ackley graciously volunteered.  
**Security:** Doug Ackley  
**Website:** Jim Wilkinson

**Ad Hoc Committee** was formed to interface with the WIDC. Mary Dunakey will Chair.

### **2015 Budget Proposal**

The proposed budget was discussed at great length.

A motion was made by Jim Wilkinson and seconded to amend the proposed budget to include \$10,000 for attorney's fees to make investigation into property tax issues related to substantial increases in the assessed value of properties on Water Island and Dramatic increases in taxation.

A motion was made to increase amount reserved for 2014 WISAR donations from \$4000 to \$10,000. This motion was discussed, seconded and passed.

A motion was made to add \$1500 to the budget for the annual auction. This motion was discussed, seconded and passed.

A compromise was struck to amend the proposed administrative expenses in Budget to \$1800.

A motion was made to raise the 2015 WICA dues to \$200. This motion was seconded and discussed. This motion failed.

A motion was made to accept the proposed budget with the four amendments. This motion was seconded and passed.

### **Guest**

Larry Boschulte, the new Administrator for Water Island addressed the members of WICA

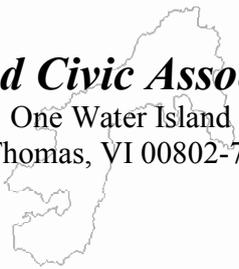
### **Further new Business**

There was discussion in favor of making efforts to raise the membership numbers. Various members will be in contact with non-members to encourage them to join.

There was a vote of confidence given to the WICA president, David Roselle, permitting him to speak on behalf of WICA when communicating with WIDC in matters related to the proposed hotel development. It was noted that David Roselle speaking out on behalf of WICA would certainly not preclude individual members from expressing their thoughts and concerns. In fact this is encouraged.

A motion was made to conclude the meeting; this motion was seconded and passed.

Meeting was adjourned



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**Agenda - 2016 Annual Meeting**

Call to Order

Opening Remarks – President David Roselle

2015 Annual Meeting Minutes – Beth McConnell, Secretary

Treasurer’s Report – Mercy Blosser, Treasurer

Auditor’s Report

Committee Reports:

1. Abandoned Vehicles - David Roselle
2. Auction – Mercy Blosser
3. Beach- Agnes Rampino, assisted by Lisa Bertrand & Heidi Erwig
4. Beautification – Jim Zimmerman
5. Government Liaison - Joanne Bohr and Mary Dunakey
6. Membership - Bob Blosser
7. Outreach – Mercy Blosser
8. Roads & Roadsides – Doug Ackley
9. Security – Doug Ackley
10. Website - Jim Wilkinson

Old Business

Announcement of voting procedures / Introduction of Tellers

Report from Nominating Committee: Proposed 2016 Slate of Officers

Election of 2016 Officers and Members-at-Large

Introduction of New President

Remarks by new President

New Business

Presentation of 2016 Budget/Dues and vote

2016 Nominating Committee

Committee Chairs for 2016

Announcements

Adjourn



**Water Island Civic Association, Inc.**

Treasurer's Report - Year Ending as of 12/15/2015

**Banco Popular**

<b>Opening balance as of 01/01/2015</b>		<b>\$19,313.23</b>
Income: (+)		
Auction	16,915.41	
Adjustment voided check	375.00	
Membership	15,500.00	
Removal of Vehicles	750.00	\$33,540.41
Expenses: (-)		
Administration	1,701.66	
Auction	1,700.14	
Bank Service Charge	111.64	
Beach	5,127.32	
Beautification	937.62	
Community Outreach	2,237.54	
Donation to WISAR	11,000.00	
Insurance	4,055.17	
Legal Tax Repr.	180.00	
Public Safety	87.98	
Removal of Vehicles	375.00	
Roadsides	1,800.00	
Waste Management	1,450.00	<\$30,764.07>
<b>Ending Balance as of 12/15/2015</b>		<b>\$22,089.57</b>

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<b><u>Vanguard Prime Money Market</u></b>	<b><u>General</u></b>	<b><u>Auction</u></b>
<b>Opening balance as of 01/01/2015</b>	<b>\$4,911.87</b>	<b>\$74,078.80</b>
Income: (+)		
Dividends (January through September)	.90	13.56
<b>Ending Balance as of 12/15/2015</b>	<b>\$4,912.77</b>	<b>\$74,092.36</b>

**Total All Accounts**

Banco Popular	\$22,089.57
Vanguard General	4,912.77
Vanguard Auction	74,092.36
<b>Total Checking/Saving</b>	<b>\$101,094.70</b>

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**Auction Summary as of 12/15/2015**

Income: (+)	\$19,611.64
Expenses: (-)	
Taken out from proceeds	<2,696.23>
Taken out from Banco Popular	<1,700.14>
<b>Net Income</b>	<b>\$15,215.27</b>

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Respectfully submitted,

Mercedes Blosser  
Treasurer

## *Water Island Civic Association, Inc.*

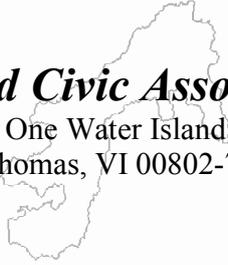
### PROJECTED BUDGET FOR 2016

WICA fund sources:   Banco Popular - Checking Account  
                           Vanguard Investment - General Account  
                           Vanguard Investment - Auction/Capital Improvement Account

Projected 2016 revenue: \$15,750.00 (105 WICA membership dues @ \$150.00)  
                               \$12,000.00 (Auction proceeds) <sup>8</sup>  
                               **\$27,750.00 Projected Total**

Line Item	2015 Budget	% of Budget	Actual Expenses 01/01/2015 through 12/15/2015	2016 Budget (Projected)
Administration <sup>1</sup>	1,800.00	95%	1,701.66	1,800.00
Auction <sup>8</sup>	1,500.00	293%	4,396.37	4,000.00
Beach <sup>2</sup>	5,000.00	103%	5,127.32	3,000.00
Beautification <sup>3</sup>	1,500.00	63%	937.62	1,500.00
Community Outreach <sup>4</sup>	2,000.00	112%	2,237.54	3,000.00
Insurance	4,000.00	101%	4,055.17	4,100.00
Property Tax Matter	10,000.00	2%	180.00	0.00
Public Safety <sup>5</sup>	1,000.00	9%	87.98	1,000.00
Removal of Vehicles/Boats	1,000.00	38%	375.00	1,000.00
Roads/Docks	2,500.00	0%	0.00	10,000.00
Roadsides <sup>6</sup>	3,000.00	60%	1,800.00	3,000.00
Waste Management <sup>7</sup>	1,500.00	97%	1,450.00	1,500.00
WISAR Donation <sup>8</sup>	10,000.00	110%	11,000.00	10,000.00
	<b>\$ 44,800.00</b>	<b>74%</b>	<b>\$ 33,348.66</b>	<b>\$ 43,900.00 <sup>9</sup></b>

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- 1 Administration expenses include Publications/Membership; Mailings; Website; Office Supplies; Telephone Directory and catered breakfast at the Annual Meeting.
  - 2 Beach expenses include new tables for the pavilion, WICA's share of expenses for daily cleaning of the bathrooms, fix swim buoys, and replacement fan/lights for the pavilion.
  - 3 Beautification expenses include labor and materials to repair and paint the "Mail Room".
  - 4 Community Outreach includes Breakfast with Santa's gifts for 40 children; Christmas dinner donation for three families in St Thomas; group dinner for Music Festival Musicians; lunch for youth group volunteers from Saint Thomas Reformed Church who came to clean around Fort Segarra.
  - 5 Public Safety includes Mosquito fogging parts and supplies, lunch for Police Officers assigned to monitor activity on Honeymoon Beach.
  - 6 Roadside expenses include monthly push-back of the debris pile.
  - 7 Waste Management includes weekly removal of trash from mail depot on Water Island.
  - 8 All Auction related Revenue/Expenses are applied to the Vanguard Investment – Auction/Capital Improvement Account
  - 9 Proposed dues to remain at \$150.00 per family membership. Projected expenses that exceed actual income will be taken from WICA saving reserves. The Bylaws provide for: "In exceptional circumstances, the Executive Committee may authorize the expenditure of funds over and above the aggregate amount of budgeted items", by resolution this amount for 2016 is not to exceed \$5,000.00.



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**Proposed Slate for 2016 Executive Committee**

President .....Joanne Bohr  
Vice-President .....Beth McConnell  
Secretary .....Martha Langkammerer  
Treasurer .....Renate Hauser  
  
Member at Large .....Pam Mange (serving 2<sup>nd</sup> of 2 year term)  
Member at Large .....Jim Zimmerman (serving 2<sup>nd</sup> of 2 year term)  
Member at Large .....Hannah Cutler (1 year term)  
Member at Large .....Mary Dunakey (1<sup>st</sup> of 2 year term)  
Member at Large .....Steve Rampino (1<sup>st</sup> of 2 year term)

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**Proxy and Ballot**

As a Member in Good Standing of the Water Island Civic Association, I hereby appoint

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with the power of substitution by proxy, to attend and vote on my behalf at the Annual Meeting to be held Saturday, January 16, 2016.

Member signature: \_\_\_\_\_ Date: \_\_\_\_\_

If you wish to cast a vote for a specific candidate(s), please circle the appropriate name(s) above and your proxy representative will cast that vote on your behalf.

**Please note:** Nominations can be accepted from the floor at the Annual Meeting. If a specific choice is indicated on this ballot, your proxy representative may not vote for any individual nominated from the floor for that position.

Please indicate below any additional instructions for your proxy representative:

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***Your vote is very important!***  
***Please return this completed form as soon as possible, or go to the Member's Section of [www.WaterIslandWICA.com](http://www.WaterIslandWICA.com) and fill-in & submit this Proxy on-line.***