



Water Island Civic Association, Inc.

One Water Island
St Thomas, VI 00802-7800

Notice of 2017 Annual Meeting

The Annual Meeting of the Water Island Civic Association will be held **Saturday, January 28, 2017** at the Honeymoon Beach Pavilion. Registration will begin at 8:30am, and the Meeting will commence at 9:00am.

Please find the following attached:

1. Meeting Agenda
2. Summary of 2016 Treasurer's Report
3. Minutes of 2016 Annual Meeting
4. Proposed Slate of 2017 Officers and Members-at-Large / Voting Proxy Form and Ballot
5. Projected 2017 Budget

It is very important that any member who is unable to attend submit a proxy, which designates an individual who will represent them at the meeting. A quorum of voting members must be obtained in order to hold the meeting. Please refer to the attached Proxy form.

Please contact any EC member if you have any questions. We look forward to seeing you at the Annual Meeting.

Martha Langkammerer,
Secretary



Water Island Civic Association, Inc.

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Agenda-2017 Annual Meeting- January 28, 2017

Call to Order

Opening Remarks - President Joanne Bohr

2016 Annual Meeting Minutes - Martha Langkammerer, Secretary

Treasurer's Report - Renate Hauser, Treasurer

Auditor's Report

Committee Reports:

1. Abandoned Vehicles - David Roselle
2. Auction - Mercy Blosser
3. Beach - Agnes Rampino
4. Beautification - Jim Zimmerman
5. Government Liaison - Joanne Bohr and Mary Dunakey
6. Membership - Bob Blosser
7. Outreach - Mercy Blosser
8. Roads & Roadsides - Doug Ackley
9. Security - Doug Ackley
10. Website- Jim Wilkinson

Old Business

Announcement of voting procedures/ Introduction of Tellers

Report from Nominating Committee: Proposed 2017 Slate of Officers

Election of 2017 Officers and Members-At-Large

Introduction of New President

Remarks by New President

New Business

Presentation of 2017 Budget/Dues and vote

2017 Nominating Committee

Committee Chairs for 2017

Announcements

Adjourn

Water Island Civil Association, Inc.
One Water Island
St. Thomas, VI 00802-7800

2016 Annual Meeting Minutes

On Saturday, January 15, 2016, the Annual Meeting of the Water Island Civic Association was held at Shaffer Hall on Honeymoon Beach. The meeting was called to order at 9.07 a.m. Jim Wilkinson confirmed that a quorum was represented, with a majority of voters represented by attending members and proxies received. All 2015 presiding Officers and At-Large members present, except Beth McConnell and Pam Mange.

David Roselle, President, opened the meeting with a welcome to attendees and a reflection on the challenges of dealing with the government in a time of transition. Due to the new government and anticipation that the hotel would change the situation, there was a virtual absence of government services. Because there had been little roadside grass cutting, in December 2015 WICA funded grass-cutting on the Main Road; reported to have cost approximately \$1,000. David worked with the former Water Island Administrator, but nothing tangible resulted; he had not yet met the new administrator. He had better luck working with the Department of Public Works, which led to patching Fort Hill Road and repairing lights at the ferry dock (which are now broken again). WICA expected to receive more communications from the hotel developers, but received none from the time of the February 2015 community informational meeting until this week's e-mail, which indicated that new architectural and landscape design firms had joined the development team; that progress apparently had been made toward obtaining permitting; and that groundbreaking was expected to occur by late 2016 or early 2017. WICA has not received any word from the Department of the Interior of the status of the proposed land sale. David spoke recently with Shawn Brown of the Department of Public Works, who indicated that roadside grass-cutting and palm tree cutting would resume if WICA would pay for the workers' transportation.

David concluded by thanking WICA members for putting their trust in him and the Executive Committee and encouraged members to participate in WICA activities.

On behalf of WICA, Katie Eyre presented David Roselle with a gift certificate in appreciation of his service as president.

An invocation was offered by Eddy Cheesborough.

2015 Annual Meeting Minutes: The minutes of the Annual Meeting of January 24, 2015 were presented. A motion was made, seconded, and passed unanimously to dispense with the reading of the minutes and approve them as written.

2015 Year-End Treasurer's Report: Mercy Blosser presented the Treasurer's Report. A motion was made, seconded, and passed unanimously to accept the report as submitted. The 2015 Treasurer's Report is attached to these Minutes.

Audit: Suzanne Lumpkin presented a letter on behalf of Hannah Cutler and herself confirming that the 2015 financial records as presented were accurate and in accordance with standard accounting practices. A motion was made, seconded, and unanimously passed to accept the audit as presented.

Committee Reports

Abandoned Vehicles: David Roselle, chair, reported the removal of three vehicles in 2015 at a cost of \$375.00. Although additional abandoned vehicles remain, St. Thomas has not indicated an interest in removing them.

Auction: Mercy Blosser, chair, reported that the scope of the 29th annual auction, held on March 14, 2015, was expanded due to positive feedback from individuals and businesses with requests for contributions. She thanked contributors, volunteers, and bidders for making the day a success. The gross income was \$19,611.64; the net income was \$15,215.27.

Beach: Agnes Rampino, co-chair, reported that Heidi had paid to trim palm trees over her space but the need to trim palm trees beach-wide remains.

Beautification: Jim Zimmerman, chair, reported that his focus this year was on ferry landing improvements. Accomplishments included repairing benches, repainting the welcome sign, and repainting the ferry landing and post office buildings. He expressed gratitude to Terry Learmont, Mercy Blosser, and Flacco for their participation and to Linda Gidley for keeping the roadside litter-free.

Government Liaison: Joanne Bohr, co-chair with Mary Dunakey, reiterated that the transitions of the year, including the resignation of the Water Island Administrator, made island-government relations difficult. She proposed the idea of a town/community meeting to meet the new administrator.

Membership: Bob Blosser, chair, reported that as of the date of the annual meeting, there were a total of 105 paid memberships for 2015, including 11 new members, of whom 6 are first-time members and 5 returning members. Of the 2014 members, seven did not renew their WICA membership.

Outreach: Mercy Blosser, chair, listed four outreach activities during 2015: the provision of dinner for Water Island Music Festival musicians; the provision of lunch for volunteers from St. Thomas Reformed Church who came to Water Island to clear the area around the fort; the provision of Christmas dinner for three St. Thomas families; and sponsorship, with Heidi's Honey-moon Grill, of the annual Breakfast With Santa, including payment for children's gift bags and transportation for several St. Thomas families. Mercy specially recognized Heidi for providing a delicious breakfast and Erick Ackerson for being Santa Claus. A total of 28 children attended, along with parents and other adults.

Roads/Roadsides: No report. [Doug Ackley not present]

Security: No report. [Doug Ackley not present]

Website: Jim Wilkinson, chair, reported that since January 1, 2015, the website has had 7,110 visits, 3,006 visitors, and 19,051 page views. He emphasized that the “News” section is the most often visited and that it includes a special link to hotel development news. Part-time residents have expressed their appreciation for the ability to stay in touch with what is happening on the island. The purpose of the website is to improve communications among members, residents, and guests, and Jim encouraged any suggestions for improvement.

Old Business

WICA activities: See David Roselle report above.

Water Island Search and Rescue (WISAR):

Tom McCoy and Rachel Ackley were recognized for the outstanding work they do on behalf of WISAR.

Tom McCoy distributed cards with WISAR’s emergency phone number and blanks for basic information about lot number, property nickname, contact information, etc. to make it easier for rescue personnel to locate emergency callers. He encouraged owners to post where they and or renters could see. He also reported that 10 WISAR members are taking 45 hours of extra training in emergency procedures.

Jim Zimmerman reported the recent acquisition of a Kubota rapid evacuation vehicle which was in the Schaffer Hall parking area for observation. Jim reported that at last year’s meeting he estimated that \$40,000 would need to be raised to purchase the rapid evacuation vehicle plus a fire suppression vehicle. Advanced technology has resulted in an additional \$5,000 to the total price. To date, \$24,000 has been raised:

- * \$10,000 was donated from W.I.C.A
- * \$1,000 was donated from Spratt Bay Civic Association
- * \$1,000 was raised in event organized by Rachel Ackley
- * The additional money was raised through individual donations.

Jim also made plea for additional residents to volunteer to take turn at carrying the WISAR phone.

Steve Bubb asked for clarification about status of Good Samaritan Law for USVI. Tom McCoy responded that Good Samaritan Laws now apply in USVI. He further stated that volunteers are covered by Virgin Islands workman’s compensation when responding to emergency call.

Election of 2016 Officers

Chuck Gidley and Jim Wilkinson were introduced as tellers for voting. A slate of officers was presented, and no nominations were made from the floor. A motion was made, seconded, and passed unanimously to accept all proposed officers, as follows:

President: Joanne Bohr

Vice-President: Beth McConnell

Secretary: Martha Langkammerer

Treasurer: Renate Hauser

Members at large: Pam Mange (2nd year of 2-year term); Jim Zimmerman (2nd year of 2-year term); Hannah Cutler (1-year term); Mary Dunakey (1st year of 2-year term); Steve Rampino (1st year of 2-year term)

New Business:

- Joanne asked that all committee chairs retain their positions; all those present agreed and Joanne will contact those not present.
- The Nominating Committee for for 2017 will be Rachel Ackley, Beth McConnell and John Black.
- Alex Randall discussed the issue of noise pollution on Honeymoon Beach/Druif Bay area, which has been measured at the 65-80 decibel level. (75 decibels at 100 feet from the source is the maximum allowable by the Noise Pollution Law). A motion was made, seconded and approved stating: “We the people of Water Island, thru the Water Island Civic Association, endorse the effort by Alex Randall and the group of neighbors to get everyone making music and noise in Druif Bay and Honeymoon Beach to comply with the requirements of the Noise Pollution Law”. The law is enforced by the Department of Environmental Health, which may be more responsive than the police have been.
- Steve Rampino raised the issue of transporting dogs on the ferry and asked for input from WICA as how best to accommodate residents who need to transport their dogs to St. Thomas for grooming, medical care, etc. while restricting non-residents from bringing dogs over to run loose on the beach.
- Mary Dunakey suggested that W.I.C.A. pay to have roadsides trimmed as the VI government has not been sending the crews over to do the work. Jim Wilkinson recommended postponing this until he has an opportunity to make contact with the new Water Island administrator.
- Patton Mumford requested that WICA purchase a new American flag.
- Patton also pointed out that the Tsunami signs actually direct people to low lying areas instead of to higher ground.
- **2016 Budget Proposal:** The following modifications were made to the projected budget:
 - The line item for the Auction was removed as the expenses are covered by the proceeds.
 - Beach item increased to \$5,000
 - Roadsides item increased to \$5,000
 - WISAR donation increased to from \$10,000 to up to \$19,000 for purpose of purchasing the fire suppression vehicle.
- In further discussion regarding purchase of WISAR fire suppression vehicle:
 - Steve Rampino stated that he would contribute \$1000.
 - Sandra Castorena pointed out that if every family unit in WICA contributed approximately \$170 there would be enough money to buy the vehicle; she stated that she would contribute \$200.
 - Anne Page asked for clarification regarding WISAR funding. Jim Zimmerman explained that the annual grant from VI government of \$9,000 to \$10,000 just covers the cost of repairs to equipment, medical supplies and fuel.

- Sharon Moore volunteered to run a craft market once a month with proceeds going to W.I.S.A.R. She will coordinate this with the auction committee.
- Chuck Gidley reported that he had consulted a tax attorney to work with Water Island owners on the issue of property taxes as approved in 2015 WICA annual meeting. Up to \$10,000 had been approved at the 2015 meeting; the attorney provided all the current VI tax laws and WICA was charged \$170 for this service. The laws were posted on the WICA web site and the posting asked for questions and input back to Joanne Bohr. She has not received any responses. It appears there is nothing to be done at this time, but the situation should be continually monitored.

Joanne asked that any questions or concerns be sent to her [@joannebohr@att.net](mailto:joannebohr@att.net) and/or Mary Dunakey and/or the Executive Committee. Joanne will compose a master list.

A motion was made to conclude the meeting; this motion was seconded and passed. The meeting was adjourned at 11:30 am.

Respectfully submitted,

Martha Langkammerer,
Secretary

WATER ISLAND CIVIC ASSOCIATION, INC.
Income Statement
For the Twelve Months Ending December 31, 2016

| | Current Month | | Year to Date | |
|----------------------------|----------------------|-------------|--------------------|---------------|
| Revenues | | | | |
| Contributions-Auction | \$ 0.00 | 0.00 | \$ 23,168.10 | 60.37 |
| Membership dues | 0.00 | 0.00 | 14,950.00 | 38.95 |
| Investment Income | 0.00 | 0.00 | 261.85 | 0.68 |
| Total Revenues | <u>0.00</u> | <u>0.00</u> | <u>38,379.95</u> | <u>100.00</u> |
| Cost of Sales | | | | |
| Total Cost of Sales | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| Gross Profit | <u>0.00</u> | <u>0.00</u> | <u>38,379.95</u> | <u>100.00</u> |
| Expenses | | | | |
| Administration | 0.00 | 0.00 | 771.31 | 2.01 |
| Auction | 0.00 | 0.00 | 2,811.21 | 7.32 |
| Bank Charges | 0.00 | 0.00 | 9.50 | 0.02 |
| Beach | 150.00 | 0.00 | 3,242.00 | 8.45 |
| Community Outreach | 0.00 | 0.00 | 50.96 | 0.13 |
| Conservation | 0.00 | 0.00 | 500.00 | 1.30 |
| Insurance | 0.00 | 0.00 | 4,105.58 | 10.70 |
| Public Safety | 0.00 | 0.00 | 204.00 | 0.53 |
| Removal of Vehicles/Boats | 0.00 | 0.00 | 32.00 | 0.08 |
| Roads/Docks | 0.00 | 0.00 | 2,200.00 | 5.73 |
| Roadsides | 1,475.00 | 0.00 | 2,975.00 | 7.75 |
| Waste Management | 100.00 | 0.00 | 1,100.00 | 2.87 |
| WISAR Donation | 0.00 | 0.00 | 16,750.00 | 43.64 |
| Other Expense | 0.00 | 0.00 | 200.00 | 0.52 |
| Total Expenses | <u>1,725.00</u> | <u>0.00</u> | <u>34,951.56</u> | <u>91.07</u> |
| Net Income | <u>\$ (1,725.00)</u> | <u>0.00</u> | <u>\$ 3,428.39</u> | <u>8.93</u> |

WATER ISLAND CIVIC ASSOCIATION, INC.
Balance Sheet
December 31, 2016

ASSETS

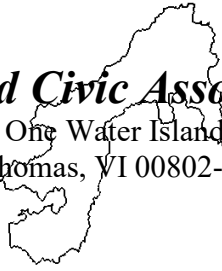
| | | |
|--------------------------------|----|-------------------|
| Current Assets | | |
| Regular Checking Account | \$ | 25,703.87 |
| Vanguard Inv. - General Acct | | 4,930.42 |
| Vanguard Inv - Auction/Capital | | 72,826.52 |
| | | <hr/> |
| Total Current Assets | | 103,460.81 |
| Property and Equipment | | <hr/> |
| Total Property and Equipment | | 0.00 |
| Other Assets | | <hr/> |
| Total Other Assets | | 0.00 |
| | | <hr/> |
| Total Assets | \$ | <u>103,460.81</u> |

LIABILITIES AND CAPITAL

| | | |
|-----------------------------|----|-------------------|
| Current Liabilities | | <hr/> |
| Total Current Liabilities | | 0.00 |
| Long-Term Liabilities | | <hr/> |
| Total Long-Term Liabilities | | 0.00 |
| Total Liabilities | | 0.00 |
| Capital | | |
| Beginning Balance Equity | \$ | 95,118.12 |
| Retained Earnings | | 4,914.30 |
| Net Income | | 3,428.39 |
| | | <hr/> |
| Total Capital | | 103,460.81 |
| | | <hr/> |
| Total Liabilities & Capital | \$ | <u>103,460.81</u> |

Water Island Civic Association, Inc.

One Water Island
St Thomas, VI 00802-7800



Proposed Slate for 2017 Executive Committee

- PresidentDavid Roselle
Vice-PresidentBeth McConnell
SecretaryMartha Langkammerer
TreasurerRenate Hauser
- Member at LargeMary Dunakey(serving 2nd of 2 year term)
Member at LargeSteve Rampino (serving 2nd of 2 year term)
Member at LargeJoanne Bohr (1 year term)
Member at LargeChuck Gidley (1st of 2 year term)
Member at LargeRachael Ackley (1st of 2 year term)

Proxy and Ballot

As a Member in Good Standing of the Water Island Civic Association, I hereby appoint

with the power of substitution by proxy, to attend and vote on my behalf at the Annual Meeting to be held Saturday, January 28, 2017.

Member signature: _____ Date: _____

If you wish to cast a vote for a specific candidate(s), please circle the appropriate name(s) above and your proxy representative will cast that vote on your behalf.

Please note: Nominations can be accepted from the floor at the Annual Meeting. If a specific choice is indicated on this ballot, your proxy representative may not vote for any individual nominated from the floor for that position.

Please indicate below any additional instructions for your proxy representative:

Your vote is very important!
Please return this completed form as soon as possible, or go to the Member's Section of www.WaterIslandWICA.com and fill-in & submit this Proxy on-line.

Water Island Civic Association, Inc.

PROJECTED BUDGET FOR 2017

WICA fund sources: Banco Popular - Checking Account
 Vanguard Investment - General Account
 Vanguard Investment - Auction/Capital Improvement Account

Projected 2017 revenue: \$15,000.00 (100 WICA membership dues @ \$150.00)
 \$15,000.00 (Auction proceeds) ⁸
 \$30,000.00 Projected Total

| Line Item | 2016 Budget | % of Budget | Actual Expenses 01/01/2016 through 12/31/2016 | 2017 Budget (Projected) |
|---------------------------------|---------------------|-------------|--|----------------------------------|
| Administration ¹ | 1,800.00 | 43% | 780.81 | 2,000.00 |
| Auction ⁸ | 0.00 | | 2,811.21 | 2,500.00 |
| Beach ² | 5,000.00 | 65% | 3,242.00 | 5,500.00 |
| Beautification ³ | 1,500.00 | 0% | 0.00 | 1,000.00 |
| Community Outreach ⁴ | 3,000.00 | 25% | 750.96 | 500.00 |
| Insurance | 4,100.00 | 100% | 4,105.58 | 4,200.00 |
| Public Safety ⁵ | 1,000.00 | 20% | 204.00 | 500.00 |
| Removal of Vehicles/Boats | 1,000.00 | 3% | 32.00 | 1,000.00 |
| Roads/Docks | 10,000.00 | 22% | 2,200.00 | 5,500.00 |
| Roadsides ⁶ | 5,000.00 | 61% | 2,975.00 | 4,600.00 |
| Waste Management ⁷ | 1,500.00 | 73% | 1,100.00 | 1,400.00 |
| WISAR Donation ⁸ | 19,000.00 | 88% | 16,750.00 | 5,000.00 |
| | \$ 52,900.00 | 66% | \$ 34,951.56 | \$ 33,700.00 ⁹ |

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- 1 Administration expenses include Publications/Membership; Mailings; Website; Office Supplies; Telephone Directory and catered breakfast at the Annual Meeting.
 - 2 Beach expenses include WICA's share of trimming palm trees and for daily cleaning of the bathrooms, and repairs/maintenance of swim buoys.
 - 3 Beautification expenses include labor and materials to enhance the appearance of the island.
 - 4 Community Outreach includes outreach projects, donation to The Nature Conservancy, and support for a group dinner for Music Festival Musicians.
 - 5 Public Safety includes lunch for Police Officers assigned to monitor activity on Honeymoon Beach, and other safety related expenses.
 - 6 Roadside expenses include monthly push-back in the green dump area and some roadside cutting as necessary.
 - 7 Waste Management includes weekly removal of trash from mail depot on Water Island.
 - 8 All Auction related Revenue/Expenses are applied to the Vanguard Investment – Auction/Capital Improvement Account
 - 9 Proposed dues to remain at \$150.00 per family membership. Projected expenses that exceed actual income will be taken from WICA saving reserves. The Bylaws provide for: "In exceptional circumstances, the Executive Committee may authorize the expenditure of funds over and above the aggregate amount of budgeted items", by resolution this amount for 2017 is not to exceed \$5,000.00.