Water Island Civic Association, Inc. One Water Island St Thomas, VI 00802-7800

Notice of 2020 Annual Meeting

The Annual Meeting of the Water Island Civic Association will be held <u>Saturday.</u> <u>February 22, 2020</u> at the Fire Hall, above the Flamingo Bay Marina. Registration will begin at 8:30 am, and the Meeting will commence at 9:00 am.

Please find the following attached:

- 1. Meeting Agenda
- 2. Summary of 2019 Treasurer's Report
- 3. Minutes of 2019 Annual Meeting
- 4. Proposed Slate of 2020 Officers and Members-at-Large / Voting Proxy Form and Ballot
- 5. Projected 2020 Budget

It is very important that any member who is unable to attend submit a proxy, which designates an individual who will represent them at the meeting. A quorum of voting members must be obtained in order to hold the meeting. Please refer to the attached Proxy form.

Please contact any EC member if you have any questions. We look forward to seeing you at the Annual Meeting.

Julie Northup, Secretary

Water Island Civic Association, Inc.

One Water Island St Thomas, VI 00802-7800

Agenda - 2020 Annual Meeting - February 22, 2020

Call to Order

Opening Remarks - President Joanne Bohr

2019 Annual Meeting Minutes - Julie Northup, Secretary Treasurer's Report -

Mercy Blosser, Treasurer

Auditor's Report

Committee Reports:

- 1. Abandoned Vehicles David Roselle
- 2. Auction Mercy Blosser
- 3. Beach –
- 4. Beautification Teri Pearsall
- 5. Government Liaison Joanne Bohr & Mary Dunakey
- 6. Membership Bob Blosser
- 7. Outreach Mercy Blosser
- 8. Roads & Docks David Roselle
- 9. Roadside Maintenance David Roselle
- 10. Security Joe Mancino
- 11. Website Tim Lundin

Old Business

Announcement of Voting Procedures/Introduction of Tellers

Report from Nominating Committee: Proposed 2020 Slate of Officers Election of 2020

Officers and Members-at-Large

Introduction of New President

Remarks by New President New

Business

Presentation of 2020 Budget/Dues, and Vote 2020

Nominating Committee

2020 Committee Chairs

Announcements Adjourn

Auction Summary as of 12/31/2019

Income: (+)	\$18,283.75
Paid in cash from proceeds*	<587.00>
Deposits in Banco Popular	17,696.75
Paid by check**	<4,841.00>
Net Income	\$12,855.75

* Paid in cash from proceeds

\$260.00

\$205.00

\$60.00

\$40.00

\$22.00

\$587.00 Includes: Ice, Soda, Water, Beer, Vodka, Bloody Mary Mix, Celery, Plastic Cups, ream of paper, Ink Cartridges, "Thank-You" informal cards, Envelopes, Postage Stamps, etc.

** Paid by check number:

- 1622 \$1,241.00 WI Key Chain, Foldable WI Bag
- 1628 \$725.00 WI Hats
- 1633 \$375.00 Heidi's Honeymoon Grill (lunch)
- 1634 $\frac{\$2,500.00}{\$4,841.00}$ In memory of Carol Richardson, donated to her son Rob Molar

Respectfully submitted,

Mercedes Blosser Treasurer

Water Island Civic Association, Inc.

Treasurer's Report - Year Ending as of 12/31/2019

Banco Popular

Opening balance as of 01/01/2019

\$15,253.05

penning balance as of 01/01/2017		\$13,233.03
Income: (+)		
Auction (see Auct. summary)	17,696.75	
Beach (go-fund for Palapas)	5,775.00	
Donation from member	100.00	
Membership	13,950.00	
Miscellaneous	195.00	
Removal of Vehicles	4,500.00	
Redeposit of Membership	check 150.00	
Reimbursement for return	n check 15.00	
Reimbursement for mailing	8.60	
Returned check deposit	195.75	\$42,586.10

Expenses: (-)			
Administration	1,172.89		
Auction	4,841.00		
Bank (order checks)	98.78		
Beach	9,421.09		
Beautification	325.00		
Insurance	4,104.75		
Mailing (Hats)	8.60		
Returned check	15.00		
Returned check not legible	195.75		
Returned membership check	150.00		
Roads and Dock	2,806.54		
Roadsides Waste Management	9,580.00 4,295.00	<\$37,014.40>	
Ending Delence of of 12/21/2010		500 97 <i>4 75</i>	
Ending Balance as of 12/31/2019 Vanguard Prime Money Market Au	iction Account	\$20,824.75	
Vanguard Prime Money Market Au Opening balance as of 01/01/2019	iction Account	\$20,824.7 <u>5</u> \$64,602.25	
Vanguard Prime Money Market Au			
Vanguard Prime Money Market Au Opening balance as of 01/01/2019 Income: (+) Dividends (January through D		\$64,602.25	
Vanguard Prime Money Market Au Opening balance as of 01/01/2019 Income: (+) Dividends (January through D Ending Balance as of 12/31/2019		\$64,602.25 1,383.43	
Vanguard Prime Money Market Au Opening balance as of 01/01/2019 Income: (+) Dividends (January through D Ending Balance as of 12/31/2019 Total All Accounts Banco Popular	ecember) \$20,824.75	\$64,602.25 1,383.43	
Vanguard Prime Money Market Au Opening balance as of 01/01/2019 Income: (+) Dividends (January through D Ending Balance as of 12/31/2019 Total All Accounts	ecember)	\$64,602.25 1,383.43	

Water Island Civil Association, Inc.

One Water Island St. Thomas, VI 00802-7800

2019 Annual Meeting Minutes

On Saturday, February 9, 2019, the Annual Meeting of the Water Island Civic Association was held at the Water Island Fire House. The meeting was called to order at 9:02 a.m. Joanne Bohr confirmed that a quorum was represented. All 2018 presiding Officers and At-Large members were present, with the exception of Amy Dempsey and Millie Lovett, Members at Large.

Fred Northup offered a benediction, and David Roselle presented a remembrance of two members of the Water Island family who had died during 2018, Margot Hoepfner and Barnie Poline.

David Roselle, President, opened the meeting with a welcome to attendees and a reflection on the past year. The state of the island, David assured the membership, is strong; real estate is picking up, and new neighbors have joined the group. He welcomed new members Mary Elizabeth Hepburn, Lee Passios and Steve Hoinaki, and Angela and Scott Rak. Other positive developments in 2018 included the following:

- The newly-elected administration appears more Water Island-friendly than the previous one.
- Linda and Chuck Gidley, ably assisted by Christine and John Black, have restored and upgraded the mailroom.
- Beth McConnell spearheaded a gofundme campaign which, supplemented by WICA funds including a memorial to Robin Greenlee, has enabled Cliff Moore and his crew to install five palapas. David requested that everyone save fronds to complete the work, and noted that a plaque in memory of Robin will be provided soon.
- Per Amy Dempsey, the new governor has met with Bob Jackson and appeared to be optimistic and excited about resumption of hotel development on the island.

<u>2018 Annual Meeting Minutes</u>: The minutes of the Annual Meeting of February 17, 2018 were presented. A motion was made, seconded, and passed unanimously to dispense with the reading of the minutes and approve them as written.

<u>2018 Year-End Treasurer's Report</u>: Due to Treasurer Mercy Blosser's illness, Bob Blosser presented the Treasurer's Report. A motion was made, seconded, and passed unanimously to accept the report as submitted. The 2018 Treasurer's Report is available on the WICA website.

<u>Membership</u>: Bob Blosser reported that WICA had 95 paid members in 2018, including 7 new members. Eight members from 2017 did not renew their memberships in 2018 for various reasons. David noted that WICA depends on membership dues and participation to succeed, and encouraged a renewed interest in supporting WICA WICA serves as the island's representative, particularly regarding governmental relationships.

<u>Audit</u>: Christine and John Black have conducted an audit confirming that the 2018 financial records as presented were accurate. They noted that Mercy Blosser had caught a banking error and had it corrected.

Committee Reports

<u>Abandoned Vehicles</u>: David Roselle, chair, reported that no vehicles had been hauled away in 2018, though six or seven owners had paid for removal. He will check on the new government task force, which has yet to be named.

<u>Auction</u>: Julie Northup, speaking for Mercy Blosser, announced that the annual auction will take place on March 16, at a location to be determined. This year's auction will focus on what Water Islanders have to offer, and residents have already donated more than 50 items. She passed around sign-up sheets for those present to note interest and encouraged everyone to take a role for the benefit of the island's safety, security, and beautification, as well as for needed capital projects.

<u>Beach</u>: In the absence of Millie Lovett, David Roselle reiterated the need for palm fronds for the palapas.

<u>Beautification</u>: Teri Pearsall reported that beautification plans were not implemented due to lack of funding and need for time for plants to grow back. She applauded Rachael and Doug Ackley for trimming some plants.

<u>Government Liaison</u>: Joanne Bohr and Mary Dunakey reported that the last four years have been very difficult under the prior administration. However, some Water Island friends from previous administrations have joined the new administration and/or are playing roles in the Virgin Islands' congressional office. Joanne was invited to the new governor's inauguration, and she and Erik Ackerson were asked to attend the State of the Territory address. She has high expectations for the new administration. Avery Lewis, former teacher and union executive, is the new Water Island administrator.

<u>Membership</u>: See above. (Reminder that in 2018 meeting, a motion to place an asterisk by WICA members in future directories was made, seconded, and passed.)

Outreach: No report was provided due to Mercy Blosser's absence.

<u>Roads and Docks</u>: David Roselle reported that some improvements have been accomplished by financial or volunteer contributions. He commended Steve Rampino for establishing order on the ferry dock. New dinghy dock construction is on the list of projects supposedly to be funded by FEMA. Angela Rak noted the need for a revised cost estimate for dinghy dock repair, as the situation has changed for the worse since the FEMA estimate, and requested the name of the original appraiser. David indicated that his efforts to get information on the dinghy dock status from Public Works have not received any response. Steve Bubb relayed Sue Bubb's request to hold a mega fundraiser to fund repaying the roads.

<u>Roadside Maintenance</u>: David Roselle reported that, as approved, WICA had hired Patrick Williams to perform debris removal and roadside trimming. DPW roadside crew services were provided over a few weeks. He will continue to monitor the need for Patrick to improve roadside appearance.

Security: No report. [Joe Mancino was not present].

<u>Website</u>: Jim Wilkinson, who agreed to maintain the website even though he no longer lives on Water Island, submitted a website report. The website report, submitted separately, indicated that in 2018 the website had about 5,000 visits by approximately 2,700 people. He noted that website activity has slowed down because many people now are using Facebook for Water Island news. Facebook is more timely and has proven very effective; he sees no need for a dedicated WICA Facebook page given the popularity of the two Water Island-related sites. Rachael Ackley pointed out that the Water Island News site is a closed group limited to residents only. Jim is willing and able to post WICA items on Facebook, but they should be cleared with Joanne Bohr (new president) first.

Old Business:

There was no old business.

Election of 2019 Officers

Beth McConnell first presented a sea-wave glass sculpture to David Roselle, in gratitude for his service as WICA president during "stormy times" over the past two years.

Beth then presented the Nominating Committee's slate of officers, and no nominations were made from the floor. A motion was made, seconded, and passed unanimously to accept all proposed officers by acclimation, as follows:

President: Joanne Bohr Vice-President: Mary Dunakey Secretary: Jule (Julie) Northup Treasurer: Mercedes (Mercy) Blosser Members at large: Barry Wherren (1st year of 2-year term); Amy Dempsey (2nd year of 2-year term); Millie Lovett (2nd year of 2-year term); Beth McConnell (1st year of 1-year term); Rachael Ackley (1st year of 2-year term)

New Business

Joanne Bohr, newly-installed WICA president, noted that this will be her seventh time to serve in that capacity. She reiterated her optimism that the new administration will be friendly to Water Island. She emphasized that there is a need for broader participation: for example, volunteers to improve the dinghy dock should include people who directly benefit from that. Water Island should do more community-based activities, as it gets people together and benefits from the tremendous collective talent on the island. Much can be done without any fundraising through volunteer effort. She encouraged those present to bring up topics and ideas for the coming year. Her preferred way of communicating WICA news is through the WICA website; she urged members to send her proposed agenda items.

The following items were discussed:

- Signage: Rachael Ackley spoke to the need to create strategic directional signs to facilitate tourists' travel to sites such as the beach and the fort, and to encourage golf cart renters to go slowly. The island-wide speed limit is 15 miles per hour. It was moved, seconded, and approved for Rachael to fabricate directional signs. The Beautification Committee will investigate purchasing official-looking speed limit signs.
- 2. Police presence: Steve Bubb reported that he and Mary Dunakey are meeting with appropriate administration heads to determine the status of police presence on the island. Steve Rampino noted that he had offered free transport to police personnel. David Roselle has names of government officials to contact and noted that one officer did come over and assisted with a problem at the ferry dock.
- 3. Ferry dock parking: Scott Hauser expressed his concerns about the condition of the parking lot at the ferry dock. David Roselle said that owners of junk cars are given seven days to remove their cars or have them towed. He will take action to make that happen. There is a \$250 fee to have the cars removed.
- 4. Road repair: Mary Liz Hepburn inquired as to whether there is a plan for repairing island roads. Water Island is in the federal budget to receive \$400,000 for road repair. Given the complexity of actually receiving funding, which David Roselle believes is provided only as reimbursement to our cash-short government, Scott proposed that Stu Butler and Murph Murphy resurface the dump road and/or repair potholes. Murph volunteered to check to see if he can remove the asphalt from Overdown and reuse that material. Frank-lin Victor has also indicated a willingness to relocate/reuse materials.
- 5. Pavilion: Fred Northup requested that WICA get bids on what it would cost to replace the pavilion or at least to put up posts and a roof so that there is a community gathering spot. Isla Bertrand reported that a crew from St. Thomas DPNR had come over to assess and plan for potential replacement. Joanne Bohr said that she would follow up on that with Calvert White.
- 6. Dinghy dock: Several WICA members expressed reservations about WICA paying for dinghy dock restoration without participation from those who would directly benefit from the restoration, who currently are primarily not members of WICA. The costs to repair have risen significantly due to accumulating damage.
- 7. Dog bites: Beth McConnell reminded victims of dog bites to call 911 and report the incidents. There are legal consequences for repeated incidents. Patton Mulford, himself a victim of dog bites, emphasized the importance of filing a police report and contacting the Humane Society to document the injuries. Anne Page suggested that WICA purchase inexpensive leashes to provide to people bringing their dogs to the beach. Glen Petit has started carrying mace and noted that there is no legal liability if a person being attacked by dogs goes after the dogs. Joanne Bohr reminded the group that under the transfer deed, no dogs whatsoever are to be on any beach on Water Island.
- 8. WAPA issues: Isla reported that the telephone pole in her yard is leaning and lines are weighed down by landscaping on the next door lot. She was told to call the WAPA line department; Randy Coe can help. Scott Hauser noted that his property was damaged

when WAPA installed new poles. Joanne Bohr stated that the government apparently has authority to do anything within ten feet of telephone poles.

- 9. Auction theme: Tom McCoy asked about the focus for the auction this year. Auction proceeds in the past have focused on purchases of WISAR equipment and vehicles, but this year's proceeds will go towards the various WICA activities, with a continuing commitment to provide funds for needed WISAR purchases. WISAR members were asked to stand and be recognized.
- 10. Beach control: Jan Robinson asked for guidance as to how to address persons or groups who are violating beach policies, including a beach patrol committee. Suggestions in- cluded, when asked for authority, to point out it comes from a resident, not WICA; to identify yourself as a taxpayer who can notify people who have authority; and to go with other residents to improve impact. In the past, the government provided a part-time beach manager, and that is something Joanne and Mary will be discussing with the new administration.

Other Business

Joanne Bohr explained the rationale for the 2019 budget, which was approved by acclamation. The Nominating Committee for 2020 will be headed by Mary Dunakey. Pam Mange, Diane Zimmerman, Patton Mulford, and Rachael Ackley volunteered to participate on the committee.

Committee Chairs: Joanne Bohr requested that all 2018 committee chairs continue in their roles for 2017. No objections were expressed. Persons with reservations or suggestions should con- tact her and recommend an alternative or volunteer themselves.

Joanne Bohr repeated her appreciation for David Roselle, whose construction background made him the right person at the right time for the island recovery. David received a well-deserved standing ovation.

There being no further business, upon motion the meeting was adjourned at 10:35 a.m.

Respectfully submitted,

/s/ Jule S. (Julie) Northup Secretary

Water Island Civic Association, Inc. One Water Island St Thomas, VI 00802-7800

Proposed Slate for 2020 Executive Committee

President	Joanne Bohr
Vice-President	Mary Dunakey
Secretary	Julie Northup
Treasurer	Mercy Blosser
Member at Large	Rachael Ackley (serving 2 nd of 2 year term)
Member at Large	Pam Mange (serving 2 nd of 2 year term)
Member at Large	Beth McConnell (1 year term)
Member at Large	Lee Passios (1 st of 2 year term)
Member at Large	Amy Dempsey (1 st of 2 year term)

Proxy and Ballot

As a Member in Good Standing of the Water Island Civic Association, I hereby appoint

with the power of substitution by proxy, to attend and vote on my behalf at the Annual Meeting to be held Saturday, February 22, 2020.

Member signature:_____Date: _____

If you wish to cast a vote for a specific candidate(s), please circle the appropriate name(s) above and your proxy representative will cast that vote on your behalf.

Please note: Nominations can be accepted from the floor at the Annual Meeting. If a specific choice is indicated on this ballot, your proxy representative may not vote for any individual nominated from the floor for that position.

Please indicate below any additional instructions for your proxy representative:

Your vote is very important!

Please return this completed form as soon as possible, or go to the Member's Section of <u>www.WaterIslandWICA.com</u> and fill-in & submit this Proxy on-line.

Water Island Civic Association, Inc.

FINALIZED PROJECTED BUDGET FOR 2020

WICA fund sources:	Banco Popular - Checking Account	
	Vanguard Investment - Auction/Capital Improvement Account	

Projected 2020 revenue: \$15,000.00 (100 WICA membership dues @ \$150.00) <u>\$7,000.00</u> (Auction proceeds)⁹ **\$22,000.00 Projected Total**

Line Item	2019 Budget	% of Budget	Actual Expenses 01/01/2019 through 12/31/2019	2020 Budget (Projected)
Administration ¹	2,000.00	59%		
Auction ⁹	0.00	0%		
Beach ²	5,000.00	188%		
Beautification ³	1,000.00	33%		
Community Outreach ⁴	1,000.00	0%		
Insurance	4,500.00	91%		
Public Safety ⁵	1,500.00	0%		
Removal of Vehicles/Boats	0.00	0%		
Roads/Docks ⁶	10,000.00	28%		
Roadsides ⁷	12,000.00	80%		
Waste Management ⁸	1,400.00	307%		
WISAR Donation	0.00	0%		
	\$ 38,400.00	83%		

- Administration expenses include Membership Mailings, Website hosting fees, VI Government fees to file annual report and Good Standing Report, paper / printer ink cartridges, Breakfast for 2019 Annual Meeting, cleaning Fire House for Annual Meeting, Lunch for St Thomas Officials, Plaque for D. Roselle, and replacement flag for ferry dock.
- 2 Beach expenses include trimming palm trees, daily cleaning of the bathrooms, rebuilding palapas, and plaque in memory of Robin Greenlee (funds collected from friends in his memory).
- **3** Beautification expenses for 2019 include paint and materials to maintain mailroom.
- 4 No Community Outreach expenses.
- 5 No Public Safety expenses for 2019.
- 6 Roads/Docks include cost of hauling dirt and grading Deep Water Dock Road, parts to fix dock carts, removing loose asphalt from Over-Down and Druif Bay roads, and filling of pot holes on the Main road.
- 7 Roadside expenses include roadside cutting as necessary.
- 8 Waste Management includes weekly removal of trash from mail depot, multiple cleanup sessions of material deposited on the ground at the transfer site, loading of designated bins with White Goods, and cost of transporting the bins off-island to St Thomas.
- 9 All Auction related Revenue/Expenses are applied to the Vanguard Investment – Auction/Capital Improvement Account
- 10 Proposed dues to remain at \$150.00 per family membership. The Bylaws provide for: "In exceptional circumstances, the Executive Committee may authorize the expenditure of funds over and above the aggregate amount of budgeted items", by resolution this amount for 2020 is not to exceed \$5,000.00.